

## .01 Review of Case History (Priors)

[REVISION 46](#)  
(01/01/18 - 12/31/18)

Complete a review of all case information prior to and during an interview (also known as Priors).

This includes, but is not limited to, the following:

- Prior and current applications in both of the following:
  - AZTECS
  - HEAplus
- Details of previous approvals, denials, and closures
- Previous [OSI](#) reports for a prior or [potential fraud referral](#)
- Screening Summary
- AZTECS screens, including but not limited to the following:
  - CAP1, CAP2, CAP3, CADO or the CADO Extension Form (CEF),
  - HOSU, NOHS,
  - AFBH, FSBH, STBH(sta)
  - CLIP screen printouts
  - HOSC
  - ININ
  - CHSP
  - PRAP, DISA
  - EBPI (EBT)
- HEAplus screens, including but not limited to, the following:
  - Case Summary
  - Case Notes
  - Documents
  - Disposition History
  - Application History
  - Notices and RFI
- OnBase (Documents uploaded for current and previous applications)

During the review of current and prior case information, identify and document any changes or discrepancies in the case file.

Use the appropriate [documentation forms](#) during the interview to address and verify the changes or discrepancies with the PI or Representative.