

06 Waiver of the Office Interview

REVISION 30
(06/01/14 - 07/31/14)

When a participant waives the office interview, a [telephone interview](#) or [home visit](#) must be conducted.

The participant may request the telephone interview or home visit when any of the following reasons occur:

- The PI is unable to appoint an [authorized representative](#).

NOTE The CA PI must be present for the interview.

- All responsible participants in the budgetary unit are unable to come into the office.
- The household claims a hardship for not conducting a face-to-face interview.

The hardship reasons may include, but are NOT limited to, the following:

- Sixty years of age or older.
- Physically or mentally handicapped.
- Unable to access available transportation.
- Illness or required to care for someone in the home.
- Living in a rural area.
- Prolonged severe weather.
- Work or training hours.