

**.01 New Applications - Expedited Applications - FS Expedited Application**

REVISION 04  
(04/01/08 – 06/30/08)

Policy and procedures for scheduling interviews for expedited FS applications are outlined as follows:

- [Eligibility for Expedited Service](#)
- [Expedited Application Turned in In Person](#)
- [Expedited Application Turned in by Mail, FAX, or Drop Box](#)

Applications must be screened for FS expedited service during the [application screening](#). Applications screened as potentially eligible for expedited service MUST be scheduled the same day or the first work day following receipt of the application. The FS expedite applicant MUST have their FS benefits available no later than the SEVENTH CALENDAR DAY after a new application is turned in.

NOTE When expedited FS benefits will not be available to the participant by the seventh calendar day, see [EBT Issuance and Availability – Emergency Benefits](#).

Applicants requesting, but not potentially eligible for expedited service, must have the application processed according to normal [new application time frames](#).

Applicants that also apply for CA and MA and are FS expedite, must have a single interview. Schedule the interview within the FS expedite processing time frame.

Residents of [Group Living Arrangements \(GLA\)](#), [rehabilitation centers](#), and [shelters for battered women](#) may be potentially eligible for FS expedited services.

**WARNING**

Applicants previously scheduled for an appointment under the normal new application time frames may become eligible for FS expedited service before the scheduled interview. (See [Eligibility for Expedited Services](#)) When this occurs, request an explanation of the change. When the explanation is questionable, have the PI provide verification of their explanation. When verification of their explanation cannot be obtained within the expedited time frame, postpone the verification and process the application as expedited

Key Y in the EXPEDITED FS field on APMA.

NOTE When it is discovered that the applicant is eligible for expedited service after the application screening, document the change that has occurred and the date the change was discovered on CADO.