

## 07 **Effective Date - Overview**

**REVISION 19**  
(01/01/12 – 03/31/12)

The effective date an identifiable application turned in during FAA business hours(g) is the same date it is received.

The effective date of an application turned in outside of FAA business hours is the NEXT workday(g). The local office must date stamp the effective date on the application. (See Application Received Date)

**NOTE** An application may be turned in outside of FAA business hours, and the applicant applies for CA or NA and MA. When this occurs, there may be TWO effective dates. Both effective dates must be date stamped on the application, and the corresponding program annotated next to each of the dates stamped.

An application may be received from a source other than FAA. When this occurs, the effective date of the application varies depending on the entity that referred the application. (See Referred Application)

Any applicant may apply for benefits at any time. However, if an applicant is incarcerated at the time of application submission, potential eligibility cannot begin before their release date.

When a participant decides to apply for additional programs during the interview, the interview date is used as the effective date for the additional programs.

### **EXCEPTION**

A participant may request additional programs during a telephone interview or Customer Contact. When this occurs, inform the participant that the effective date for the additional programs is the date the completed application is returned.

Complete the following:

- Have the applicant mark the additional program boxes on the front of the application. The applicant must also initial and write the interview date next to the program boxes marked.
- Use the interview date as the effective date of application for the additional programs when adding the programs to the case on APMA.