

A CA Renewal Application Time Frame

Complete the CA eligibility decision as soon as possible, but no later than the last [workday\(g\)](#) of the regular CA renewal month.

Review the application for any reported changes and take applicable action in accordance with policy when the renewal action is pending verification.

The PI must be allowed at least ten days from the date of the original written request to provide the requested verification, even when this extends beyond the determination time frames. (See [Verification](#))

Renewal applications must be screened for potential changes. The screening process and any changes must be addressed by the close of the following workday.

Applications received more than 60 days before the end of the current approval period must be treated as a reported change. (See [Changes](#))