

.03 Confidentiality - Court Order or Subpoena to Release Information

REVISION 49
(01/01/21 - 12/31/21)

A subpoena to testify in court or a court-ordered release of information may be received regarding an FAA case. When this occurs, complete the following by close of business on the day the document is received:

- Elevate the situation to the Policy Support Team (PST) via email.
- Fax a copy of all of the court documents using the Fax Cover Sheet (DES-1078A) form.

NOTE See [PST](#) for the email address and the Fax number.

The PST follows up with the Office of the Arizona Attorney General. The PST then informs FAA office management of specific procedures required to comply with the subpoena or court-ordered request.