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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

Change: An IRP Calculator to Project Income

Effective 05/26/2026 a link to the NA/CA Income Request Period (IRP) Calculator was added to the CNAP Manual to help with reducing the benefit Payment Error Rate (PER).

FAA staff can key case specific information into the IRP Calculator to determine the correct 30-day IRP when requesting, verifying, and budgeting.

Change: Site Code and Caseload Changes

EFFECTIVE DATE: The CNAP Manual has been updated as of 05/11/2026.

In an effort to restructure the workload for the Benefit Support Team, changes to certain site codes and caseloads have been made.

The CNAP Manual has been updated with *all* of the following changes:

- The AZSNAP Employee Benefits & Overpayment (AZSN EMP OP) Unit is now the Overpayment Unit (OPU). All references of AZSN EMP OP will be replaced with OPU.
- The Arizona Summer Nutrition Program (SUN Bucks) caseload will be handled by OPU.
- The Arizona Simplified Nutrition Assistance Program (AZSNAP) caseload, under specialty site code 845C, will be handled by the Research and Analysis (R&A) Unit.
- The Employee Benefit caseload, under specialty site code 166C, will be handled by the Client Liaison Unit (CLU).

Reminder: ABAWD Exemption Status Changes

For a reported Able Bodied Adults Without Dependents (ABAWD) exemption change, when no other exemption is applicable, be sure to review the participant's residential address for a potential geographic exemption.

A complete list of geographic exempt areas in Arizona is available at FAA2.M09B titled ABAWD Exemptions.

Urgent Bulletin Reminder: Eligibility Factors Table

An [Urgent Bulletin](#) was emailed on 05/21/2026 to inform staff that, to help reduce errors, the Eligibility Factors Table (EFT) has been updated to identify which types of verification codes may be used for each eligibility factor. This change supports the SNAP Payment Error Rate (PER) strategy.

Some areas within an eligibility factor may not allow all types of verification codes to be used. Staff must review the CNAP+ Manual to determine the correct type of verification for each situation.

One example is the CA deprivation eligibility factor, which shows the CS Verification Code can be used. Best available can be used for CA deprivation when it is due to underemployment but cannot be used to verify a parent who has a disability. Policy must be reviewed to determine whether it is correct for that area of the eligibility factor.

The links on the EFT have been updated to go to the verification section of the eligibility factor reference, when possible. When available, taking the verification link from the top menu avoids excessive scrolling.

NOTE Since expenses are not eligibility factors, they are listed in a separate table at the bottom of the page for navigational assistance. A link to the expense section at the bottom of the page has been added to the top of the EFT reference for quick access.

To find the EFT quickly, just ask SEAN. For staff, a link to the EFT has been added to the Quick Links section of the Employee Home Page in the CNAP+ Manual.

Urgent Bulletin Reminder: ABAWD Time Limits

An [Urgent Bulletin](#) was emailed on 05/22/2026 to remind staff of the procedure to follow when a participant is disqualified due to reaching the Able Bodied Adults Without Dependents (ABAWD) time limit.

When a participant is disqualified due to reaching the ABAWD time limit and is included in a budgetary unit with other non-ABAWD participants, the participant is disqualified.

When the ABAWD participant who has received three countable months is disqualified, complete **all** of the following:

- Key the DI Participation Code in the PT field on SEPA next to the disqualified ABAWD participant.
- Key the AB Denial Closure Reason Code in the INELIG RSN field and the INELIG DATE next to the disqualified ABAWD participant.

- Send the appropriate notice allowing for NOAA.

For more information, refer to FAA2.M09 titled NA Able Bodied Adult Without Dependents (ABAWD).

General Information: Forms Update

Changes to Forms – 05/16/2026 through 05/22/2026

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period.

Newly created forms:

- No forms were revised during the specified period.

Revised Marketing Materials (Posters, Pamphlets, Flyers):

NOTE When a mandatory poster is listed below, offices must order the mandatory poster through the warehouse. Refer to FAA1.C03F titled Communicate with the Public for more information about posters.

- No revisions to marketing materials were made during the specified period.

New Marketing Materials (Posters, Pamphlets, Flyers):

NOTE When a new mandatory poster is listed below, offices must order the mandatory poster through the warehouse. Refer to FAA1.C03F titled Communicate with the Public for more information about posters.

- No new marketing materials were created during the specified period.

Forms and Marketing Materials Archived from the Document Center:

- No forms were archived from the Document Center.