

## What's Changed on 09/29/2025

[Reminder: NA Work Registrants and SNAP CAN Referrals](#)

[Reminder: The NA ABAWD Time Limit Three-Month Look Back](#)

[General Information: Forms Update](#)

This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

### **Reminder: NA Work Registrants and SNAP CAN Referrals**

A work registrant is an NA participant who does not meet an NA work requirement exemption. All NA participants who do not meet an ABAWD work requirement or exemption are NA work registrants. Complete a referral to SNAP CAN on WORW for all work registrants.

The NA Work Registrant codes are keyed in the PAR/EXEM field on WORW. There are two different codes for NA work registrants. Key **one** of the following work registrant codes based on each participant's circumstances:

- RA for NA participants who are subject to the ABAWD time limit, and who have the NE ABAWD Nonexempt Code on WERE.
- WR for NA participants who do not meet an NA work requirement exemption, and who are not subject to the ABAWD time limit.

Use the SNAP Can Referral Script (FAA-1878A) to explain the employment and training services available to NA participants. Key Y in the REF field on WORW to complete the SNAP CAN referral.

NOTE Failure to complete a SNAP CAN referral results in additional rework for staff and delays in NA participants receiving employment and training services.

Participants who were not referred to SNAP CAN during their interview can request a referral by contacting FAA using **any** of the following methods:

- Phone
- A visit to an FAA Office
- In writing by mail or fax

NOTE When a participant requests a referral for SNAP CAN, do not delay providing the referral. When the request is made, update WORW.

Additional information can be found about each of the NA Work Responsibilities at **all** of the following references:

- FAA2.M09A titled ABAWD Time Limits and Work Requirements.
- FAA6.B01 titled NA Work Requirements.
- FAA6.B02 titled Supplemental Nutrition Assistance Program Career Advancement Network (SNAP CAN).

### **Reminder: The NA ABAWD Time Limit Three-Month Look Back**

An [Urgent Bulletin](#) was emailed on 09/24/2025 to inform staff that the ABAWD exemption changes became effective immediately upon the enactment of the new federal law (H.R. 1), and to inform staff of the procedures for completing a three-month look-back for the Able-bodied Adult Without Dependents (ABAWD) time limit.

### **ABAWD Exemptions That Are No Longer Valid**

For ABAWD participants, the exemption changes begin with the benefit month of August 2025. The Department of Economic Security (DES) will take action on the ABAWD population who have received three countable NA benefit months as of November 1, 2025.

Effective immediately, when processing all initial applications, renewal applications, and changes, the following exemptions are no longer considered exemptions from the three-month time limit for the benefit months of August, September, and October 2025:

- Homelessness.
- Foster care.
- Veteran.
- Age 55 or older (and under age 65).
- Residing with a child older than 13 and under 18 years of age.

### **The ABAWD Three-Month Look Back**

When a participant does not meet any other exemption or an ABAWD work requirement, the benefit months of August, September, and October 2025 count towards the ABAWD three-month time limit. For participants who have three countable months, staff must take adverse action for the benefit month of November.

NOTE When notice of adverse action has expired for November, staff must allow for NOAA and complete the FAA0526A Potential Overpayment Referral Unity form for any benefit months that exceed the three-month ABAWD time limit.

Beginning immediately, for all eligibility determinations made for the current System month (CSM) of November, staff must complete a three-month look-back to determine the appropriate actions to take on every application and reported change for the CSM of November. The three-month look-back procedures include **all** of the following steps:

- 1) Reviewing the case file for the benefit months of August, September, and October, to determine whether the ABAWD participant received NA benefits and had one of the exemptions that are no longer used. Determine whether the participant meets **any** other exemption, including, and not limited to, the following:
  - Identified as an American Indian (AI) on RARE
  - Meeting any other existing ABAWD exemption, based on the information in the case file, such as disability, pregnant, residing with a child under age 14, age 65 or older, or any other ABAWD or NA work requirement exemption.
- 2) Updating WERE with the new exemption code for November when the participant meets any other ABAWD exemption.

NOTE When a participant meets an exemption or work requirement, the month does not count toward the time limit.
- 3) Contacting the FAA Systems Help Desk to update the countable months on CODF, when needed.
- 4) Disqualifying the participant when they have three countable months toward the ABAWD time limit.
- 5) Documenting the case file with the results of the ABAWD three-month look back and a detailed record of all actions taken, including informing the participant of the ABAWD time limit.

### **For an ABAWD participant who has countable months**

When participants who received three full months of NA for August, September, and October and have had the O's on CODF changed to X's, close or deny NA benefits using the AB Denial Closure Reason Code and send the F231 notice allowing for Notice of Adverse Action (NOAA).

Participants who did not receive three full months of NA for August, September, and October 2025 may have had some O's changed to X's, but they do not have three X's for countable months on the CODF. Inform these participants of their remaining eligibility months for NA benefits due to the ABAWD three-month time limit.

Provide all participants who are subject to the ABAWD time limit with information on how they can avoid becoming ineligible by completing **any** of the following ABAWD work requirements:

- Working at least 20 hours per week, by combining **any** of the following activities:
  - Self-employment.
  - Paid work.
  - In-kind work.
  - Volunteer for unpaid work.
- Participating in and complying with a work program for at least 20 hours per week.

The FAA Policy Support Team (PST) is currently revising the CNAP Manual to include this new directive. Staff must follow the directions provided in this Urgent Bulletin while PST completes the

revisions. Once completed, staff will be notified through the FAA Policy Support Team's Weekly Post.

More information about ABAWD work requirements can be found at FAA2.M09A titled ABAWD Time Limit and Work Requirements.

More information about ABAWD exemptions can be found at FAA2.M09B titled ABAWD Exemptions.

## **General Information: Forms Update**

Changes to Forms – 09/20/2025 through 09/26/2025

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period.

Newly created forms:

- No forms were created during the specified period.

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period.

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period.

Forms and Marketing Materials Archived from the Document Center:

- No forms were archived from the Document Center.