

What's Changed on 09/15/2025

[Clarification: A1 CA Payment Standard](#)

[Clarification: Qualified Noncitizen Under the Age of 18](#)

[Clarification: Ordering Posters \(FAA staff information\)](#)

[Reminder: Changes to HOSC](#)

[General Information: Forms Update](#)

This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

Clarification: A1 CA Payment Standard

The A1 and A2 are payment standards used to determine the amount of a CA benefit payment.

The A1 payment standard is 36% of the 1992 Federal Poverty Level (FPL) and is used to determine the maximum CA monthly payment amount. Staff use the A1 CA payment standard when **any** of the following apply:

- The CA budgetary unit has an obligation to pay a shelter cost.
- The participant is on a lease and residing in a housing unit subsidized by a local, state, or federal government, regardless of whether the participant has any obligation to pay a portion of the rent.
- The participant works in exchange for rent (in-kind income).
NOTE This is regardless of the participant having to pay rent.
- The participant has shelter costs paid by a third party for fewer than three months.
- A participant in the military receives Basic Allowance for Housing (BAH).
- A participant who has the shelter cost obligation is in foreclosure action, and the mortgage company accepts back payments.

Refer to FAA5.I02B titled CA Payment Standard (A1/A2) for complete details about the A1 and A2 CA payment standards.

Clarification: Qualified Noncitizen Under the Age of 18

For NA, certain qualified noncitizens are required to meet additional criteria to be eligible, unless the participant is a minor child under the age of 18.

When a participant under the age of 18 lawfully enters the United States, or is approved after entry, in **any** of the following qualified noncitizen categories, the participant is potentially eligible for NA without a waiting period:

- Battered noncitizen
- Deportation withheld
- Indefinite Detainee
- Lawful permanent resident
- Parolee for at least one year

NOTE A parolee for at least one year is required to maintain lawful presence in the United States for five years, regardless of the participant's age. When the parole has expired and the participant cannot provide verification of continued lawful presence, the participant is no longer eligible for NA.

For CA, a qualified noncitizen under the age of 18 must meet all eligibility criteria.

Refer to FAA3.D06B titled Qualified Noncitizens for this information.

Clarification: Ordering Posters (FAA staff information)

Mandatory posters are required to be displayed and are ordered through the DES Warehouse or are found in the Document Center.

Optional posters may be displayed at the discretion of the office or region and are ordered through the Policy Support Team (PST) via email at faapolicymgmt@azdes.gov.

Refer to the Procedures section of FAA1.C03F titled Communicate with the Public for a list of mandatory and optional posters.

Reminder: Changes to HOSC

An [Urgent Bulletin](#) was emailed on 09/09/2025 to inform staff that the Household Summary Check (HOSC) screen in AZTECS has been impacted due to a system transition. HOSC currently displays Base Wage and Unemployment Insurance (UI) benefit information from the General Unemployment Insurance Development Effort (GUIDE) system. It has been replaced by the new web-based system, the Comprehensive Arizona Claims Tracking Unemployment Insurance System (CACTUS) effective 09/07/2025.

FAA Systems issued an informational bulletin on 08/29/2025 informing staff that HOSC no longer displays new information on UI claims. The UI information already displayed on HOSC is current through 09/05/2025. The HEAplus UI Hub Check is also unavailable until further notice as of 08/29/2025. Base wage information from each employer during the last six quarters from the date HOSC is accessed remains current.

FAA Systems is currently in the process of providing instructions to staff on how to access and navigate CACTUS. Until staff are given access to CACTUS, refer to the CNAP+ Manual reference FAA4.H01B.79 titled Unemployment Insurance (UI) for guidance on verifying UI income.

General Information: Forms Update

Changes to Forms – 09/06/2025 through 09/12/2025

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period.

Newly created forms:

- No forms were created during the specified period.

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period.

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period.

Forms and Marketing Materials Archived from the Document Center:

- No forms were archived from the Document Center.