

What's Changed on 08/04/2025

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

Clarification: Shared Shelter Costs

Money exchanged for shelter costs is not countable unearned income when shelter costs are shared between **any** of the following persons living in the same dwelling:

- Participants in the same budgetary unit.
- Participants in a different budgetary unit.
- Non-participants residing in the same dwelling.

Shelter costs include, and are not limited to, **any** of the following:

- Mortgage
- Rent
- Utilities

The income is countable unearned income when the amount paid directly to the participant exceeds the participant's actual expense.

For more information, review the following policies and procedures:

- FAA4.H01B.67 titled Shelter Cost Sharing
- Shared Utilities at FAA5.I03D titled NA Utilities Expenses and Allowances

General Information: Forms Update

Changes to Forms – 07/26/2025 through 08/01/2025

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period.

Newly created forms:

- No forms were created during the specified period.

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period.

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period.

Forms and Marketing Materials Archived from the Document Center:

- No forms were archived from the Document Center.