

What's Changed on 02/18/2025

What's Changed on 02/18/2025

[Clarification: NA Mid Approval Contact \(MAC\) Signature Update](#)

[Clarification: Indian Gaming Per Capita](#)

[Clarification: ABAWD Veterans and Foster Care Exemptions](#)

[Clarification: Participants Experiencing Homelessness](#)

[Reminder: Keying The TI Begin Date on CODF \(for Staff only\)](#)

[General Information: Posters are on the Way](#)

[General Information: Forms Update](#)

This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

Clarification: NA Mid Approval Contact (MAC) Signature Update

The signature requirement for the NA Mid Approval Contact (MAC) is met when signed by **any** of the following:

- The Primary Informant (PI).
- An adult participant in the budgetary unit.
- An Authorized Representative.

FAA6.A02A titled NA Mid Approval Contact (MAC) has been updated to reflect this information.

Clarification: Indian Gaming Per Capita

When Indian Gaming Per Capita payments are placed in an inaccessible trust fund for a minor under age 18 or an incapacitated adult, the payments are not countable income and are considered as a resource.

For resources, participant statement verification can be used as a primary source of verification during the interview when **all** of the following apply:

- Documented or collateral verification is not available.
- The participant's statement is not questionable.

For more information, see **all** of the following references:

- [FAA4.A03](#) titled Financial Accounts – Verification.
- [FAA4.A05H](#) titled Trust Funds.
- [FAA4.E03C](#) titled Inaccessible Resources.
- [FAA4.H01B.50](#) titled Native American Income, Claims, or Funds.
- [FAA4.H01B.75](#) titled Trust Fund and Per Capita Distribution.
- [FAA6.QR01P](#) titled Per Capita Income Definition.

Clarification: ABAWD Veterans and Foster Care Exemptions

The able bodied adult without dependents (ABAWD) exemption for veterans also includes participants who were commissioned officers of **any** of the following:

- Public Health Service.
- Environmental Scientific Services Administration.
- National Oceanic and Atmospheric Administration.

NA participants aged 24 or under who turned the maximum age while in foster care are exempt from the ABAWD time limit regardless of the amount of time in foster care. NA participants are not required to have remained in extended foster care.

Any of the following provide foster care:

- States.
- Districts.
- Territories.
- Indian Tribal Organizations.
- Unaccompanied Refugee Minors (URM) Program.

FAA2.09B titled ABAWD Exemptions, has been updated to reflect this information.

Clarification: Participants Experiencing Homelessness

The Food and Nutrition Service (FNS), the regulatory agency for NA, provided more information on the meaning of participants experiencing homelessness.

When a budgetary does not have a fixed or regular nighttime residence, the budgetary unit is experiencing homelessness. For an eligibility determination, a budgetary unit is experiencing homelessness when **all** of the following occurs:

- A fixed or regular nighttime residence is going to be lost.
- The loss of a fixed or regular nighttime residence is expected within 14 calendar days of the application date.

- The budgetary unit does not have the financial means to secure another fixed or regular nighttime residence.

A temporary stay in another person's residence for 90 days or less is not considered a fixed or regular nighttime residence.

NOTE When a participant moves from one fixed or regular nighttime residence to another fixed or regular nighttime residence, the participant is not experiencing homelessness.

FAA2.A07 titled Budgetary Units with Special Circumstances has been updated.

Reminder: Keying The TI Begin Date on CODF (for Staff only)

The Counter Display for Food Stamps (CODF) screen tracks NA and displays NA benefit information pertaining to able bodied adults without dependents (ABAWD). A participant who is subject to the ABAWD time limit is limited to three full months of NA benefits in a fixed three-year period. The CODF screen is used to track this period.

Access each participant's CODF screen by keying Y in the field next to the participant's name in the FED LIMIT CNTR FS field on WERE and press enter.

Every participant has their own CODF screen, and only one participant's CODF screen can be accessed and updated at a time.

On each participant's CODF screen, the Time Limit Begin Date or TI BEGIN field is displayed. In the TI BEGIN field, key the date of the first full month of NA benefits the participant receives on or after 01/01/2025 using the two-digit month and four-digit year date format (MMYYYY). For example, when a new NA application date is 01/15/2025, January is not a full month of NA benefits. Key 022025 in the TI BEGIN field.

The TI Begin date must be keyed in order for AZTECS to determine when in the fixed three-year period to begin counting months toward the ABAWD time limit.

An asterisk is displayed on WERE next to each participant aged 18 through 54 when their TI BEGIN date field is blank on CODF.

Dates keyed in the TI BEGIN field must be on or after 01/01/2025 (012025 in the month and year format).

For a participant turning 18 years old, the TI begin date is in the month and year format (MMYYYY) of the first full month of benefits after the month of their 18th birthday.

When there is no date in the TI BEGIN field, AZTECS does not allow the authorization of NA benefits. The following message displays on FSAD:

***ERROR* INVALID TIME-LIMITED REQUIREMENTS (CHECK WERE/CODF).**

Many of the columns and fields on WERE are abbreviations, which include and are not limited to, **all** of the following:

- FED Limit, which means Federal limit.
- CNTR DISPL, which means counter display.

- EXPT RSN, which means exemption reason.

For more information about CODF, see **all** of the following CNAP+ Manual references (for internal use only):

- The Procedures section of [FAA2.M09A](#) titled NA Able Bodied Adult Without Dependent (ABAWD) Time Limit and Work Requirements.
- The 'Tracking ABAWD Countable Months' section of [FAA2.M09B](#) titled ABAWD Exemptions.
- The 'ABAWD Time Limit Tracking on CODF' section of [FAA2.M09B](#) titled ABAWD Exemptions.
- [FAA9.C](#) titled Additional AZTECS Resources.

General Information: Posters are on the Way

On 02/14/2025 the Policy Support Team (PST) mailed **all** of the following posters to FAA offices that have lobbies:

- ABAWD Time Limits Good News (FAA-1671A) (English).
- ABAWD Time Limits Good News (FAA-1671A-S) (Spanish).

When FAA Benefit Eligibility Managers receive these posters, complete **all** of the following:

- Display the posters in the lobby.
- Return the enclosed receipt to PST via email at faapolicymgmt@azdes.gov.

Contact PST by 02/28/2025 when the posters have not been received or the receipt is missing. Receipts or contact with PST is required by 03/03/2025.

General Information: Forms Update

Changes to Forms – 02/01/2025 through 02/14/2025

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period.

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period.

Newly created forms:

- No forms were created during the specified period.

New Marketing Materials (Posters, Pamphlets, Flyers):

- ABAWD Time Limits Good News (FAA-1671A) (English).
- ABAWD Time Limits Good News (FAA-1671A-S) (Spanish).

Forms Archived from the Document Center:

- No forms were archived from the Document Center.