

What's Changed on 02/03/2025

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

Clarification: Compliance During the Second 30 Days

When the participant fails to provide the requested verification or complete the interview, the NA application is denied 30 calendar days after the application date.

A new application is not required when the participant provides the requested verification or completes the interview during the second 30-day period after the application date.

The NA benefits are prorated from the date the participant provides the verification or completes the interview in the second 30-day period.

See [FAA1.B07A](#) titled NA Participant Completes the Interview in the Second 30 day Period for more information.

Review the Timeliness Calendar to determine the NA 30th and the NA 60th day. See [FAA8.B](#) titled AZTECS Monthly Production Schedule (AMPS) for more information.

Clarification: Hopi Tribal TANF Sanction Process

The Hopi Tribal TANF Sanction remains at 100%, after the 12-month ineligibility timeframe, when a budgetary unit was previously sanctioned 100%. Additional months of noncompliance result in case closure or denial and a new 12-month ineligibility timeframe, when **any** of the following apply:

- Reapplies but fails the pre-compliance requirement with Hopi Family Assistance Program (HFAP).
- **All** of the following apply:
 - Reapplies.
 - Is approved after the 12-month ineligibility timeframe.

Fails to comply with Hopi Personal Responsibility Agreement (PRA) requirements in any month of the certification period.

NOTE The budgetary unit is not eligible for 12 calendar months following the month of closure, for the third and any additional occurrences of noncompliance.

For more information, see [FAA6.I04D.08](#) titled Sanctions – Hopi Tribal TANF.

General Information: New Arizona Minimum Wage Posters

Arizona's minimum wage has increased starting 01/01/2025. Each FAA office must order the number of new posters their office requires. **All** the following posters should be displayed with a revision date of 01/01/2025:

- AZ Minimum Wage 2025 Eng (Warehouse number DES-1216A).
- AZ Minimum Wage 2025 Spa (Warehouse number DES-1216AS).

The Policy Support Team (PST) will send a receipt via email to each Benefit Eligibility Manager that must be returned to PST acknowledging the posters are displayed. Email the receipt to faapolicymgmt@azdes.gov by 02/18/2025.

For more information on mandatory posters and current revision dates, see Poster Placement at [FAA1.C03F](#) (for internal use only) titled Communicate with the Public.

General Information: Forms Update

Changes to Forms – 01/25/2025 through 01/31/2025

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- Cash Assistance Hand Budget Worksheet (FAA-0200B).

The form title has changed from Cash Assistance Budget Record to Cash Assistance Hand Budget Worksheet, the 80% bullet was removed, and the instructions were updated with the current references.

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period.

Newly created forms:

- No forms were created during the specified period.

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period.

Forms Archived from the Document Center:

- No forms were archived from the Document Center.