

What's Changed on 01/13/2025

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

Clarification: Continuing Benefits Policy

A budgetary unit that voluntarily withdraws from NA or CA benefits still has the right to file an appeal. However, they do not have the option to continue benefits pending the appeal hearing when voluntary withdrawal is the reason for the denial or closure.

Reminder: A New Able Bodied Adult Without Dependents Three-Year Period

In December 2024, FAA Systems reset the AZTECS data for the new ABAWD three-year period beginning with the benefit month of January 2025.

The new three-year ABAWD period begins on 01/01/2025 and ends on 12/31/2027.

An NA participant who meets **all** of the following criteria is an able bodied adult without dependents (ABAWD):

- 18 through 54 years of age
- Does not have dependent children
- Is physically and mentally fit for employment

The ABAWD time limit of three benefit months applies to NA participants who do not meet an ABAWD exemption or an ABAWD work requirement.

However, Arizona received an approved ABAWD time limit waiver for NA participants residing in **any** of the following areas in Arizona:

- All counties outside of Maricopa County
- The cities of Apache Junction and Buckeye
- All tribal lands in Arizona

Always determine a correct ABAWD exemption based on the participant's circumstances regardless of where in Arizona a participant resides.

The ABAWD exemptions include **all** of the following:

- Age
- Residing with a minor child
- Mentally or physically unfit for work
- Pregnancy
- Veterans
- Former Foster Care youth aged 24 and under
- Meets an ABAWD work requirement

Some of the NA work requirement exemptions are also ABAWD exemptions, including **all** of the following:

- Alcohol or drug treatment
- Care for an incapacitated person
- Refugee
- Student
- Unemployment

Beginning in January 2025, the new ABAWD three-year period starts. Continue to use the discretionary exemption as directed in the Urgent Bulletin titled ABAWD Discretionary Exemption emailed on 08/29/2024 until further notice.

Use the Geographical Exemption when a participant does not meet an exemption and resides outside of Maricopa County, in the city of Apache Junction, in the city of Buckeye, or on tribal land.

See the following for complete details about the ABAWD time limit, ABAWD exemptions, and ABAWD work requirements:

- [FAA2.M09A](#) titled ABAWD Time Limits and Work Requirements
- [FAA2.M09B](#) titled ABAWD Exemptions
- [FAA2.M09C](#) titled ABAWD Continued Eligibility
- [FAA6.B01](#) titled NA Work Requirements

General Information: Forms Update

Changes to Forms – 01/04/2025 through 01/10/2025

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and

sometimes the current form must be used for programming purposes.

Revised forms:

- Verification of Out-of-State Benefits (FAA-1475A) form
The ABAWD years were changed due to the reset of the three-year period.
- Policy Dissemination Review / Training Confirmation (FAA-1215A) form
The instructions were updated to reflect the changes in time to complete and the information on where to house the completed form.

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Newly created forms:

- Absentee Calendar 2025 (FAA-1293A) form
- Earned Income Worksheet for 2025 (FAA-1269B) form

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period

Forms Archived from the Document Center

- No forms were archived from the Document Center