

## What's Changed on 12/09/2024

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

### Clarification: Participant Statement Verification

FAA uses participant statement verification when obtaining documented or collateral contact verification may cause harm or undue hardship for the participant or when **all** of the following occur:

- Attempts to obtain the verification from an acceptable source are unsuccessful. This includes documented and collateral contact verification.
- The participant statement is not questionable.

For more information on the use of participant statement verification, see [FAA1.C02A](#) titled Providing Verification.

### Clarification: Using Participant's Statement to Verify Benefit Decreases

A participant's statement may be used as the best available verification to affect a change resulting in a decrease in benefits when all other verification sources are unavailable.

Other verification sources include **any** of the following:

- Hard copy verification
- Electronic verification
- Collateral contact verification
- Participant's statement

For more information, see [FAA6.A03A](#) titled When to Effect Changes.

### Clarification: Duplicate Participation and Prorating the Application

When NA benefits from another state or from another case stop after the NA application date, use the same application for **one** of the following:

- During the first 30 calendar days, prorate the benefits from **one** of the following two dates, whichever is later:
  - The day after the expiration date in the former state.
  - The date of application.
- After the NA timely denial date, prorate the date to the first day of the month after benefits from out of state stop.

For more information, see [FAA3.D07](#) titled Duplicate Participation.

### **General Information: Forms Update**

Changes to Forms – 11/30/2024 through 12/06/2024

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Newly created forms:

- No newly created forms were made during the specified period

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period

Forms Archived from the Document Center

- No forms were archived from the Document Center