

**What's Changed on 12/02/2024**

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

### **Change: SNAP CAN Screening and Referral Change**

EFFECTIVE DATE: For all eligibility determinations completed on or after 12/09/2024

The definition of an appropriate referral for SNAP CAN participation has been revised. A new SNAP CAN screening and referral script (FAA-1878A) has been created.

Complete the SNAP CAN screening and referral process for all NA participants using the SNAP CAN Referral Script (FAA-1878A) during the interview process.

All participants receiving NA benefits who are age 16 and older and are not disqualified can voluntarily participate in SNAP CAN.

When an NA participant is 16 or older and does not object to a referral to SNAP CAN, consider it appropriate to complete the referral.

Review the case file and discuss with the participant their employment and training career goals to discover reasons a SNAP CAN referral would benefit the participant, including and not limited to, **any** of the following:

- Ready and able to work.
- Unemployed or underemployed.
- To enhance skills to secure unsubsidized employment.
- Interested in participating in a SNAP CAN employment and training component.
- To obtain better employment.
- Needs work experience.

- To assist with job retention.
- Has not completed high school.
- Has limited English Proficiency.
- Needs vocational training.

Use the FAA-1878A script to complete the screening and referral process, providing NA participants with **all** of the following information:

- NA participants can voluntarily participate in SNAP CAN while receiving NA benefits.
- Help and assistance are available to remove barriers to gaining employment, including childcare, transportation, and internet access.
- Services available, such as employment assessment, case management, job search, job readiness.
- Employment and training opportunities include work experience, community service, education, and vocational training.
- FAA can help locate a SNAP CAN provider located near the participants.

See [FAA6.B02](#) titled Supplemental Nutrition Assistance Program Career Advancement Network (SNAP CAN) for complete details on the revised SNAP CAN screening and referral process.

See the SNAP CAN Referral Script (FAA-1878A) in the Document Center for all the information required to complete the SNAP CAN screening and referral process.

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### Policy reference(s) revised due to this change:

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#### FAA6.B01 – [NA Work Requirements](#)

[Prior Policy 12/09/2024](#)

Added information that when a participant is an NA work registrant the participant is a SNAP CAN referral. Added that when a participant is a work registrant 18 through 54 years of age, they may also be subject to ABAWD time limits. (Effective for all eligibility determinations completed on or after 12/09/2024)

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#### FAA6.B02 – [Supplemental Nutrition Assistance Program Career Advancement Network \(SNAP CAN\)](#)

[Prior Policy 12/09/2024](#)

Revised the SNAP CAN screening and referral process with a new criterion for making an appropriate referral to SNAP CAN. (Effective for all eligibility determinations completed on or after 12/09/2024)

### **Clarification: SNAP CAN, ABAWD, and NA Work Registration Scripts**

The SNAP CAN Referral script (FAA-1878A) is now separate from the NA ABAWD and Work Registration Script (FAA-1786A).

Complete the SNAP CAN screening and referral process using the FAA-1878A script.

Explain the ABAWD work requirements and exemptions using the FAA-1786A script.

## Clarification: Military Income

Persons serving in the military, who are stationed outside of Arizona, are NA nonparticipants and are not included in the NA budgetary unit.

Military income is countable or not countable based on where the service member is stationed and the type of pay, they receive.

When the service member is not a member of the budgetary unit, **all** of the following apply:

- Any portion of the military income that is available to the budgetary unit, minus any income that is from a military pay type that is not countable, is countable as unearned income.
- When a service member outside of the budgetary unit pays the mortgage, rent, or utilities directly to the company, the amount paid is considered vendor payment unearned income.

For CA, when a service member stationed outside of Arizona is the parent and only away from home due to active military duty, the service member is a mandatory CA participant and is included in the CA budgetary unit. The service member's gross amount of pay, minus any income that is from a military pay type that is not countable, is countable as earned income.

For more information, see **all** of the following CNAP Manual references:

- [FAA2.A06](#) titled Determining Budgetary Units
- [FAA4.H01B.49](#) titled Military Income

## General Information: Forms Update

Changes to Forms – 11/23/2024 through 11/29/2024

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Newly created forms:

- SNAP CAN Referral Script (FAA-1878A) (English)
- SNAP CAN Referral Script (FAA-1878A-S) (Spanish)

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period

## Forms Archived from the Document Center

- No forms were archived from the Document Center