

What's Changed on 11/27/2023

[Change: TANF Benefit Amount Increase](#)

[Clarification: Ineligibility Determination](#)

[Clarification: Authentication Definition](#)

[General Information: Forms Update](#)

This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

Change: TANF Benefit Amount Increase

EFFECTIVE DATE: With the benefit month of 12/2023

Beginning 12/01/2023, TANF CA participants receive an increased monthly benefit.

This change applies to **all** of the following CA Programs:

- CA TANF
- Grant Diversion (GD)
- Two Parent Employment Program (TPEP)

The CNAP Manual has been updated with these changes.

Policy reference(s) revised due to this change:

FAA6.J02A.01 – [A1 Payment Standards](#)

Added the payment standard amounts due to the increase that is effective for the benefit month of 12/2023 and a note that the Grant Diversion (GD) amount is calculated based on the monthly amount for the three-month GD period. (Effective for the benefit month of 12/2023)

FAA6.J02A.02 – [A2 Payment Standards](#)

Added the payment standard amounts due to the increase that is effective for the benefit month of 12/2023 and a note that the Grant Diversion (GD) amount is calculated based on the monthly amount for the three-month GD period. (Effective for the benefit month of 12/2023)

Clarification: Ineligibility Determination

Clarification has been added to the CNAP Manual regarding verification of ineligibility determinations.

Do not pend a case for verification of ineligibility. Deny the application at the time of interview or at any time after, when there is sufficient information and documentation to establish ineligibility.

For more information on procedures to follow when denying an application, see [FAA1.B06](#) titled Application Denials – Overview.

Clarification: Authentication Definition

PST has revised the Authentication Definition for clarity. The Interactive Voice Response (IVR) system does not authenticate the caller. The IVR information has been removed. The following information is needed to authenticate a caller, before giving out case information:

- Name of the person to ensure that the person is participating in the case or is an Authorized Representative.

NOTE Do not disclose any confidential information when a caller does not want to disclose their name or provides a name that does not match the PI, a person participating in the case, or an Authorized Representative.

- Date of Birth (DOB) of the PI(g) or the participant calling
- Address of the PI to include full residential and mailing address, when applicable.
- Telephone Number (for updating purposes only)
- The last four digits of a budgetary member's Social Security Number (SSN).

NOTE When a participant does not want to disclose an SSN or any portion of an SSN, staff must use other identifying data verification.

For more information, see [FAA6.QR01A](#) titled Authentication Definition.

General Information: Forms Update

Changes to Forms – 11/18/2023 through 11/24/2023

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Newly created forms:

- No forms were created during the specified period

Revised forms:

- No forms were revised during the specified period

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Forms Archived from the Document Center

- No forms were archived from the Document Center