

Extension to Supplemental NA Benefits

06/30/2020

Program Impact: NA

Supplemental NA benefits, as mentioned in the <u>Urgent Bulletin</u> emailed 04/10/2020, have been extended through 07/2020. Households receiving benefits for the benefit month of 07/2020 will receive an emergency supplement to increase the NA benefit amount for July to the maximum monthly allotment for NA. The supplement is added to AZTECS with an adhoc report from FAA Systems. Do not create emergency supplements providing maximum monthly allotments for NA.

The emergency supplements in July will be issued with the household's regular NA benefits during the normal NA Monthly Issuance Cycle.

NOTE The emergency supplement for cases with the last name starting with A-B will be added on 07/02/2020.

When reviewing the FSBH and FSIH screens, the emergency supplement will display separate from the household's regular July allotment. The allotment is identified as *CMAX on FSBH.



For changes that are processed for the months of 04/2020 through 07/2020 which would normally have caused an increase in NA benefits, review the FSBH screen before authorizing any supplements. When the regularly issued allotment and the emergency supplement amount total the maximum allotment for the household size, no additional benefits should be authorized on UNAU. The change should be processed through the current system month in order for the correct benefit amount to be issued for the month of 08/2020.

For changes that are processed for the months of 04/2020 through 07/2020 which would normally have caused a decrease in NA benefits, the worker must process the change in the current system month in order for the correct benefit amount to be issued for the month of 08/2020. The household must be mailed a Notice of Adverse Action (NOAA) for 08/2020.

For changes that result in ineligibility for NA, timely action must be taken to close the case allowing for NOAA.



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When the household reports an increase in the household size and the previously issued supplement was for a smaller household size, contact the FAA Systems Help Desk to issue the additional emergency supplement. Do not create emergency supplements providing maximum monthly allotments. FAA Systems must create these payments with a special code for federal reporting purposes.

For examples on processing reported changes and supplements on UNAU, see the <u>Urgent</u> <u>Bulletin</u> emailed on 04/15/2020 being aware that the process was extended through the benefit month of 07/2020.

Please contact the FAA Policy Support Team by phone at (602) 774-5523 or by e-mail at FAAPolicyMgmt@azdes.gov with any
questions or concerns regarding this broadcast.
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