01   Active Case Verification

Complete the following when verification is still needed for active cases:

- Complete the Overpayment Alert (FAA-1277A) form.

- Indicate the verification that is still required in the Type of Information Needed section of the FAA-1277A.

- Route the FAA-1277A to the appropriate local office manager.

When verification was not provided by the date indicated in the IMPORTANT section of the FAA-1277A, complete the following:

- Part 2 of the FA-526.

- Place the FAA-1277A in the case file.

- The referral for overpayment is determined NO OVERPAYMENT or over issuance (NOPE) at that time.

NOTE   Use OSI and base wage information when all other verification sources have been exhausted.