

## **07 EBT Transaction History (EBTH) - Overview**

EBTH is used to display a history of EBT transactions for an AZTECS case. EBTH can ONLY be accessed from EBME.

EBTH only displays transactions from the last 90 days. For transactions older than 90 days, submit a request to initiate an ad hoc report following the procedures in [EBT Daily History Extract](#). This report should only be initiated for the following reasons:

- [Fair Hearing Request](#)
- [Office of Special Investigations](#) (OSI) Request
- [Quality Control](#) (QC) Review

Key start and end times and dates on EBTH to indicate a particular search period. Press ENTER, and up to fifteen transaction records display for the search period requested. This includes the following:

- ATM Transactions
- POS Transactions
- Benefit Issuances

When there are more transactions for a search period, Y displays in the MORE field. Press ENTER to display the next fifteen transactions.

To display transactions in a specific date sequence, key one of the following codes in the DISPLAY ORDER (A OR D) field:

- A Ascending order
- D Descending order

Search periods can be requested as short as minutes, but no longer than 31 days.

The following two additional screens can be accessed from EBTH for additional information regarding a particular transaction:

- EBT Benefit Information (EBBI)
- EBT Transaction Information (EBTI)