

## **B Special Participant EBT Situations - Issuance for Homebound or Itinerant Participants**

Primary Payees who are truly homebound should be encouraged to choose an EBT Alternate Card Holder.

When the Primary Payee does not choose an Alternate Card Holder, a portable POS device can be used for PIN selection, provided the Primary Payee has a telephone.

Before leaving the FAA local office for the itinerant site or [home visit](#), the following must be completed:

- The EI establishes the EBT account on EBPM
- The designated local office staff responsible for card issuance assigns QUEST cards for all scheduled home visit appointments

The EI takes the pre-assigned QUEST cards and a portable POS device to the itinerant site or home visit, when the Primary Payee has a telephone.

**NOTE** When interviewing at itinerant sites, take extra cards for potential walk-in participants.

At the completion of the itinerant or homebound appointments, the EI turns in the FAA-1007A, and any unused QUEST Cards to the designated local office staff. Pre-assigned cards to Payees who fail to appear for their scheduled interview must be deactivated, and destroyed. The designated local office staff indicates the card is void on the FAA-1007A.

The designated local office staff completes the reconciliation process. (See [EBT Reconciliation](#) )