.02 TPEP Benefit Extensions – NEW Extension Procedures

REVISION 03 (01/01/08 - 03/31/08)

AZTECS generates the X200 notice on the first <u>workday(g)</u> of the fifth month of the six-month Two Parent Employment Program (TPEP) benefit period.

The notice informs the participant of the following:

- When requesting a TPEP extension, they must return the completed X200 notice to the Native Employment Works (NEW) office by the fifteenth calendar day of the fifth month of the TPEP benefit period.
- When they have good cause for not returning the X200 notice by the due date, they must contact the NEW office.

The NEW office must notify the FAA local office of the TPEP extension approval by the twelfth calendar day of the six month of the TPEP benefit period. This allows the FAA local office time to authorize the TPEP extension and send the approval notice before Notice of Adverse Action (NOAA).

NOTE The NEW office completes the Tribal – Turn Around Document (TAD) (FAA-1125) to communicate the extension approval to FAA.