

.02 Acting on OSI/AOIG Reports of Investigation – Potential Violations Found

REVISION 25
(07/01/13 – 09/30/13)

[For MA after 2013](#)
[See the EPM](#)

When the POTENTIAL Violations Found box is checked or indicated on the Report of Investigation (ROI) the agency MUST send the Investigation Information Request [C022](#) notice. This box is checked when a potential violation is found and Office of Special Investigation (OSI) or AHCCCS Office of Inspector General (AOIG) was unable to provide [due process](#).

The mandatory verification needed based on the investigation findings must be included in the C022.

The C022 must inform the participant of the following:

- Allegations.
- Investigation findings.
- Specific information needed to rebut facts discovered in the investigation.
- Additional [mandatory verification](#) needed based on the results of the investigation. The EI must state which documentation or collateral verification is needed.
- The opportunity to respond to allegations of potential fraud.

NOTE The participant or their authorized representative must contact the [DES Public Records Request](#) Coordinator in order to view or obtain a copy of the ROI.

When the participant fails to provide verification requested in the C022, see [Acting on Reports of Investigation – Failure to Respond](#).

WARNING

When a change results in a negative action, supervisor approval MUST be obtained prior to taking the action.