

B OSI/AOIG - Potential Fraud Referral Requirements

REVISION 13
(07/01/10 – 09/30/10)

Local offices may refer a participant for investigation when the participant is suspected of program violations and potential fraud exists.

Refer cases to [Office of Special Investigation \(OSI\)](#) for investigation based any of the following situations:

- Frequent changes in budgetary unit composition (moving in or out) and living arrangement
- Newborn child with an absent parent (AP) and the participant claims no knowledge of the AP's whereabouts.
- Expenses consistently exceed reported income (See [Expenses Exceed Income \(EEI\)](#))
- Participant's residential or mailing address is questionable.
- Inconsistencies in the current application and the [case file\(g\)](#) that cannot be resolved by the local office.
- The participant's contradictory verbal or written statements.
- When a QC-100 indicates potential fraud exists.

Prior to submitting a referral for investigation, determine whether the referral is to be sent to OSI.

NOTE Referrals for investigation must support an allegation of potential fraud. The [verification process](#) must be used to verify mandatory verification factors.

Do not use OSI to verify information such as income, expenses, or budgetary unit composition.

(See [OSI-1017A](#) for instruction on completing the referral form)

Submit the Investigation Request (OSI-1017A) to OSI when evidence of potential fraud exists and any of the following apply:

- CA only case
- NA only case
- Case involves more than one program

(See [OSI-1017A](#) for instruction on completing the referral form)

The [AFTS Process](#) must be completed prior to submitting a new referral to OSI.

NOTE OSI does not conduct verification investigations. Referrals must support an allegation of suspected fraud.

ARCHIVED (Valid until 01/29/17)