FAA6.F Administrative : 04 Quality Control (QC) - Overview : C Quality Control (QC) Review - QC-100

Responsibilities: 02 QC-100 - QC Responsibilities - QC-100 Correction

.02 QC-100 - QC Responsibilities - QC-100 Correction

REVISION 17 (07/01/11 - 09/30/11)

When it is established that the QC determination is incorrect, QST issues a revised QC-100 and completes the following:

- Places a copy of the QC-100 into the shared drive.
- Sends an e-mail to the local office and everyone initially copied informing them of the revised QC-100.

When an error is not cited, but there is information that affects eligibility, QST completes the following:

- Places a copy of the QC-100 into the shared drive.
- Sends an e-mail to the local office informing them of the revised QC-100.

When additional information and verification is obtained through the QC review, and is sent to the local office, complete the following:

- Review the <u>case file(g)</u>.
- Redetermine eligibility and current benefit level.
- Determine whether any of the following have changed:
 NA E&T requirements
 CA Jobs Work Program requirements

An overpayment exists when FAA fails to act timely to decrease or stop benefits for the correct month allowing for NOAA.