

F Local Office Overpayment Responsibilities - Time Frame to Complete the Report of Cash Assistance/Food Stamp Overpayment (FA 529)

The Report of Cash Assistance/Food Stamp Overpayment ([FA-529](#)) is completed by the Overpayment Writer and is used to complete the following:

- Report a CA, NA, or State Program overpayment to Office of Accounts Receivable and Collections (OARC)
- Initiate overpayment collection

The FA-529 must be completed and forwarded to OARC within 45 calendar days from the [OP date of discovery\(q\)](#).

EXCEPTION

The overpayment may have been due to an error as indicated on the Quality Control Case Review Report (QC-100). When this occurs, OARC must receive the FA-529 no later than ten [workdays\(q\)](#) from the date the Potential Overpayment (OP) Referral (FA-526) form was completed.

OARC may contact the local office for additional information. The local office must immediately take action to provide the information upon request.