01 UNAU – Purpose

UNAU is used to set up and authorize the following:

- <u>Supplemental Benefits</u>
- Restored NA Benefits

Underpayments calculated in AZTECS may be confirmed, changed or deleted on UNAU.

When underpayments are determined manually, key the required underpayment information for each month on UNAU.

WARNING

Authorizing underpayments on UNAU is limited to staff at the Local Office Manager (LOM) and Unit Supervisor levels.