

FAA6.A Changes

02 ADDR CHANGE – X006 ACTS Alert

A participant must report changes in accordance with either Standard or Simplified Reporting.



Alert initiated by the system: This alert is generated when an address change has been reported to My Family Benefits (MFB) or Health-e-Arizona plus (HEAplus).

Alert name: ADDR CHANGE – X006

Due Date Assigned by ACTS

10 [workdays\(g\)](#) from the date the alert is generated.

Action

Review the [case file\(g\)](#) to determine if the participant has responded to the Address Verification Notice (X006).

When the participant has not responded to the X006 - send the Change of Address Information (C008) notice and extend the alert.

See [Address - Effecting Changes](#) and close the alert when **any** of the following occurs:

- The participant has responded to the X006
- The participant has responded to the C008
- The participant has not responded to the C008

[Prior Policy](#)

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