

A Grant Diversion (GD) Eligibility Requirements

REVISION 48
(01/01/20 - 12/31/20)

GD participants must meet all of the following:

- All CA eligibility criteria.

EXCEPTION

GD participants are [exempt from DCSS cooperation](#) and the referral process for the [Jobs Program Preliminary Orientation](#) (JPPO) or the three day TPEP participation.

NOTE The Personal Responsibility Agreement form, FAA-1523A is not required for GD

When determined not eligible for GD, CA participants must comply with the following prior to CA approval:

- DCSS
- JPPO
- Three day TPEP participation
- Complete the FAA-1523A PRA form as appropriate

- Have an adult keyed as IN on **SEPA**
- Determined eligible for a CA benefit of at least one dollar in the month of application or the following month.

WARNING

When a CA participant is determined not eligible for a CA benefit in the month of application, prorate the application to the next month and determine eligibility. A CA application may be prorated into the third month but would be untimely if determination is made beyond the 45th day. (See [CA Initial Month Special Rules](#) and examples [Grant Diversion Eligibility 2](#) and [Grant Diversion Eligibility 3](#))

- An adult in the budgetary unit is immediately available for full time employment and one of the following requirements is confirmed by the PI for that adult:

Has employment or self-employment history in the application month or within the 12 months prior to the application month

Has successfully completed an educational, vocational, or job training program in the application month or within the six months prior to the application month

Has a job offer for full time employment that will begin within the three calendar months of the GD period

NOTE A participant statement is acceptable when the participant is self-employed or when all other means of verification for employment have been exhausted.

- Accept the GD option requirements and conditions.
- One of the following must be completed, signed and retained in the [case file\(g\)](#):

Grant Diversion Script and Applicant agreement (FAA-1410A) form

GD Applicant Agreement and Script (A029) notice

OnBase DBME Grant Diversion Unity form when the voice signature option is available

WARNING

When the information required to determine eligibility for another program is available, do not delay the determination of these benefits while waiting for verification of the GD requirements.

A CA participant is not eligible for the GD option when any of the following apply:

- The budgetary unit is potentially eligible to receive Tribal TANF from any Arizona Tribal TANF Program.
- The budgetary unit received CA from any state, including Arizona in the application month.
- The budgetary unit received a GD payment in any of the 12 months prior to the application month. (See [GD Eligibility Example 4](#) and [GD Eligibility Example 5](#))

NOTE When the application is prorated to a future month the participant may be eligible.

- There is not an adult in the budgetary unit who is immediately available for full time employment and for whom one of the following requirements is not confirmed by the PI:

Has employment or self-employment history in the application month or within the 12 months prior to the application month

Has successfully completed an educational, vocational, or job training program in the application month or within the six months prior to the application month

Has a job offer for full time employment that will begin within the three calendar months of the GD period. (Full time employment is defined by the employer)

- The budgetary unit has a current [CA sanction](#).
- The budgetary unit has ongoing employment that would cause the budgetary unit to be over income, but the CA participant is on leave of absence. This includes, but is not limited to the following:

Employed by a school district but does not have employment during the summer break and will return to the school district in the fall.

On maternity leave.

On leave of absence and returning to the same employer following the leave of absence.

- The budgetary unit fails the [CA Payment Standard](#).

NOTE When earned or unearned income is received in the month of application, including new and terminated employment, key all income as appropriate in the month of application to determine eligibility

- [Mandatory verification](#) for CA eligibility was not provided.
- The signed FAA-1410A form, A029 notice, or OnBase DBME Grant Diversion Unity form was not provided.

When the budgetary group was not eligible for GD the application must be processed as regular CA or TPEP.