

A NA Lead Participant

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(01/01/20 - 12/31/20)

At each NA interview, designate one adult participant as the NA Lead Participant (NA LP). The NA LP must be identified when one of the following occurs:

- A participant is disqualified for [Voluntary Quit \(VQ\)](#) and [Reduced Work Effort \(RWE\)](#), and the budgetary unit re-applies and is found eligible.
- An NA LP is disqualified in one budgetary unit and joins another budgetary unit.

The NA Lead Participant (NA LP) may be either of the following:

- A disqualified participant.
- A participant who is exempt from the NA work requirements. (See [NA Work Requirement exemptions](#))

To select the NA LP for the budgetary unit, use the selection rules as follows:

- [One Adult](#)
- [More Than One Adult and a Child](#)
- [More Than One Adult without Children](#)

.02 NA LP Selection Rules-One Adult

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When there is only one adult in the budgetary unit, designate that adult as NA LP.

.03 NA LP Selection Rules-More Than One Adult and A Child

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The PI designates the NA LP when both of the following apply:

- There is more than one adult in the budgetary unit
- One of the adults has a child, or [parental control](#) of a child, under age 18 living in the budgetary unit.

When this occurs, the following apply:

- An adult is defined as being at least age 18, or when under age 18 is not under parental control(g).
- The budgetary unit must agree on the NA LP.
- The NA LP can be any adult in the budgetary unit.
- When the adults cannot agree on the NA LP, designate the NA LP and inform the PI of the designation.
- Once designated, the participant remains the NA LP until the next renewal or until a change in budgetary unit living arrangements results in there being no adult with children in the budgetary unit.

.04 NA LP Selection Rules-More Than One Adult without Children

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Determine the NA LP as the adult participant who has the greatest total of earnings in the two months before the following applicable situations:

- The date of application at initial approval
- The date of disqualification of the current LP when selecting a new LP for an active case. (See [VQ/RWE Good Cause](#))
- The date a new participant who is [disqualified](#) is being added to the existing budgetary unit.

Designate the NA LP at the interview as the participant who works at least 20 hours per week or has weekly earnings equivalent to the Federal minimum wage multiplied by 20 hours.

Designate the NA LP at the interview when there are two participants with identical earnings.

Designate the NA LP with the best interests and preferences of the budgetary unit.

The NA LP cannot be any of the following:

- A participant who is exempt from the NA work requirements because of a physical or mental disability. (See [Unfit for Work](#))
- A participant, who is not an adult parent and included in the same budgetary unit as a parent or someone acting as a parent.

Selection of an LP includes, but is not limited to, a parent of an adult child, or an adult parent in the budgetary unit. The choice of the LP could include someone registered for work or exempt from the work requirements for any of the following:

- Mandatory Jobs participation
- Receipt of, or in UI application process
- Employment (or self-employment), working at least 30 hours per week
- Employment (or self-employment), receiving earnings equal to the [federal minimum wage](#) multiplied by 30 hours

Inform the PI at each interview of the identity of the NA LP. Document the identity of the NA LP in the [case file\(g\)](#) at each interview.