## E Prorating Income - Overview

Prorating income is a method used to determine the amount of income to be counted over a specified period of time.

To prorate income, divide the gross income received, or anticipated to be received, by the number of months the income is intended to cover.

The following are types of prorated income:

- Income received annually
- Income received as <u>interest income</u>
- Income received bi-monthly
- Income received quarterly
- Income received semi-annually

## WARNING

When the participant receives contract, education, or self employment income, see the following policy and procedures:

- Budgeting Contract Income
- Budgeting Educational Income
- Budgeting Self Employment Income