

.02 Projecting Income - A Full Month's Income Has Been Received

When a [full month of income \(g\)](#) has been received, complete the following on the appropriate income screen:

- Key the [gross income \(g\)](#) received in each pay period for the benefit month.
- Key the date pay is received.
- Key the appropriate [Frequency Code](#).

For ongoing months, when no changes are anticipated, key the gross income from each pay period for the prior [30-day period](#).

WARNING

When the income is terminated and all income has been received, remove the income for ongoing months.

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