B 30-Day Period Verification - Overview

Request income based on the gross income received in the prior 30-day period. The 30-day period is based on one of the following:

- When no check is received on the date of interview: <u>30 days</u> prior to the date of interview
- When a check is received and provided on the date of interview: 30 days from the date of interview
- When a check is received and provided after the interview: <u>30</u> <u>days after the date of interview</u>
- When no check is received on the date a change is reported:
 30 days for reported changes
- When a check is received and provided after the date of the change report: 30 days after reported changes

NOTE For <u>KidsCare applications</u>, day one of the 30-day request period begins the date the application was received at KidsCare.

Request income for the 30-day period separately in the following situations:

- The employee works for two or more employers.
- Two or more participants in the budgetary unit work for the same employer.

NOTE Each employer or participant may establish a separate 30-day period.

(See Example 30-Day Period Verification)