B CA PRA School Attendance Good Cause for Noncompliance

REVISION 32 (10/01/14 –11/30/14)

Participants are exempt from cooperation with PRA School Attendance policy when good cause is established for noncompliance.

Good cause allows the participant to request an exemption from cooperating with School Attendance Requirements.

The FAA office makes the decision of good cause based on a review of the circumstances and information provided by the participant. Complete the procedures outlined below before taking any action to sanction a participant for noncompliance with the School Attendance Requirements.

During the interview, inform the participant of the following:

- The participant has the right to claim good cause for noncompliance.
- Good cause exempts them from the PRA requirements for School Attendance.

Determine whether good cause for noncompliance can be established when either of the following occurs:

- The participant is unable or fails to comply and claims good cause.
- The participant is unable or fails to comply and FAA determines good cause may exist.

Complete the following to establish good cause:

- Review the <u>claim for good cause</u> to determine whether the participant meets any of the noncompliance good cause reasons.
- When the reason for the good cause claim is not included in <u>School Attendance Good Cause Reasons</u>, request the participant provide <u>verification of the claim for good cause</u>.

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 When the participant fails or is unable to respond to the request for verification of good cause, treat any reason for claiming good cause as a valid claim allowing a participant statement as verification.

NOTE When the participant refuses to comply, take action to sanction or deny the case as appropriate.