

05 Cooperation with Child Support Services - Overview

REVISION 47
(01/01/19 - 12/31/19)

Effective for all applications registered 07/01/2020 and after, DCSS Cooperation restarts using the Virtual Pre-Approval Cooperation process. For instructions see, [Interview Requirements for DCSS Cooperation](#).

Effective for benefit month 04/2020 until further notice, see the [Urgent Bulletin](#) emailed 03/31/2020 regarding Temporary Suspension of Jobs Work Requirements, Cooperation with DCSS, and Federal and State Time Limits.

Parents or caretaker relatives who are receiving CA are required to cooperate with the Division of Child Support Services (DCSS), unless they meet one of the following:

- Exempt from DCSS cooperation
- [Claim good cause for noncooperation with DCSS](#)
- For new CA participants when both of the following are met:
 - The date displayed in the DATE OF AF COOPERATION field is less than 30 calendar days prior to the date of the interview
 - There have been no budgetary unit participant changes

NOTE All new CA participants must cooperate with DCSS before CA approval when DCSS cooperation is required.

For CA, key absent parent information, including changes that are reported or discovered, on the [AP screens](#).

Policy and procedures regarding DCSS cooperation are outlined as follows:

- [Interview requirements for DCSS Cooperation](#)
- [Keying the DCSS Cooperation Code](#)
- [Exemptions to DCSS Cooperation](#)
- [DCSS Responsibilities for DCSS Cooperation](#)
- [Turning in Support Money to DCSS](#)