

Q TPEP Extension

REVISION 42
(06/01/16 - 07/31/16)

Budgetary units may be granted a one-time three month extension for TPEP at the [Expiration of the TPEP Six Month Limit](#). The three-month extension period must be paid in three consecutive payments.

The budgetary unit is eligible for the TPEP three-month extension when all of the following apply:

- The Jobs Program notifies FAA that the household meets the conditions for the extension.
- The budgetary unit meets all other [TPEP eligibility requirements](#).
- The three-month period immediately follows the end of the 6-month TPEP period.

The Jobs Program sends an email to FAACHANGE@azdes.gov when the conditions are met for the TPEP extension.

When the extension approval is received, upload the information to the case and create an ACTS Alert.

(Use the [OT Pre-defined ACTS Alert](#) for TPEP extension approvals.)

The email from the Jobs Program will include one of the following extension reasons:

- Voc Ed
A parent is enrolled in a vocational educational training program which can be completed within the three-month extension period.
- Job Ofr
A parent has a bona fide offer of employment that will begin within the three-month extension period.
- Wk Exp
A parent is in a work experience activity and the Jobs Program expects the parent to be hired within the three-month extension period.
- Wk Rq Nm
The two-parent work requirement was not met during the six-month period, and good cause was established, as determined by the Jobs Program, for one or more months.