I   AHCCCS Notification Process

The AHCCCS notification process allows ONLY authorized FAA and Research and Analysis (R&A) staff ONLY to contact AHCCCS to request the applicant's eligibility be posted to PMMIS.

FAA hospital staff must contact R&A via telephone to request the applicant's eligibility be posted to PMMIS.

The applicant must be in the process of being discharged from the hospital and require either of the following:

- Immediate follow-up medical care

- Filled prescriptions

Prior to contacting R&A, FAA hospital staff must complete ALL of the following:

- Inquire in PMMIS(g) to determine previous or current eligibility.

   NOTE   When the applicant is known to PMMIS, obtain the AHCCCS ID number.

- Complete the MA determination process and, when eligible, authorize MA in AZTECS.

   NOTE   When benefits are placed on hold, DO NOT contact R&A until MA benefits are taken off hold.

- Send the appropriate MA approval notice at the same time the MA case is authorized.

FAA hospital staff contacts R&A and provides ALL of the following information:

- The following EI Information:

   Name.

   LOGONID.

   Local office site code.

   Local office phone number.

- The following hospitalized applicant Information:

   AHCCCS ID number, when known.

AHCCCS Health Plan.

NOTE   When the applicant was enrolled in an AHCCCS health plan within the last 90 days, the applicant is re-enrolled in the same health plan, when available.

- The following information from CLPR:

  Name (last, first, middle initial).

  Client ID.

  Sex.

  Social Security Number.

  Date of birth.

- The race of the applicant as keyed on RARE

- The following information from CAP1:

  Complete residential address.

  Residential county.

  Complete mailing address.

  NOTE   Provide the mailing address only when it is different from the residential address.

- PI's name and Social Security Number, when the hospitalized applicant is not the PI.

- The following hospital information as keyed on MAGH:

  Hospital Code.

  Admission and discharge dates.

- The following MA eligibility results as displayed on MADA:

  The applicant's eligibility in EACH MA category from the month of application through the current system month.

  When the eligibility is in the MD category, provide the following information:

  - Begin date displayed on SPMS.

  - End date displayed in the PART RENEW field on CAP2.

Provide the designated hospital representative with BOTH of the following:

- Name of the health plan.

- AHCCCS ID number.

Document CADO with all actions completed.