

D UMP - Needs Test

The UMP Needs Test must be completed at each of the following times:

- New application
- Renewal application
- The UMP reports they now live with an adult nonparent relative or a legal guardian
- A change in the income of the adult nonparent relative or the legal guardian

NOTE The UMP is not required to report a change in the income of the adult nonparent relative or legal guardian except at renewal. When the income change is reported, the change must be acted upon.

Complete the following to determine eligibility for the UMP based on the Needs Test:

- Key DP in the PT field on SEPA for the adult nonparent specified relative (NPSR), or the legal guardian, and key IN for the UMP and their children.

NOTE When the spouse of the NPSR or legal guardian lives in the home, the income of the spouse **MUST** also be deemed. Key DP in the PT field on SEPA for the spouse.

- Key all income and expenses on appropriate screens.
- Key the deemed income deductions on DEID.

NOTE Resources of the adult NPSR are not considered available to the UMP's budgetary unit.

- When AFPD indicates the UMP's budgetary unit is eligible for at least one cent, screen print AFPD and place the print in the [case file\(g\)](#).

On SEPA, change DP in the PT field to OU for the adult nonparent relative or legal guardian. The income belonging to the participant keyed as OU is not budgeted against the CA benefit.

Authorize CA on AFPD.

- When AFPD indicates a zero benefit, the UMP's budgetary unit is ineligible for cash benefits. Screen print AFPD and place the print in the case file.

On SEPA, change DP in the PT field to OU for the adult nonparent relative or legal guardian.

The income of the participant keyed as OU in the PT field on SEPA is not budgeted to determine eligibility for CA Supportive Services.

Key UM in the PT field on SEPA for the UMP and their children.

Complete the CA supportive services eligibility determination on AFPD.

When the UMP is eligible for CA supportive services only, send the [A172 notice](#).

When the UMP lives with an adult nonparent relative who is requesting CA for a sibling to the UMP, the following apply:

- The UMP and their children must be included in the sibling's budgetary unit.
- Deem the adult nonparent relative's income to determine whether they are Needy.
- When the adult nonparent relative passes the needs test, approve the combined budgetary unit for CA.
- When the adult nonparent relative fails the needs test, the UMP and their children are ineligible for cash benefits, but are eligible for [CA Supportive Services](#).

NOTE The siblings of the UMP are not subject to the needs test, and may be eligible to receive CA.