

## E SSN Application and Referral

Participants must apply for a Social Security Number (SSN) when any of the following conditions exist:

- They do not have an SSN
- They do not know whether they have an SSN
- They do not know their SSN

Refer the following participants to a Social Security Office (See [Arizona SSA Offices](#)) when any of the following conditions exist:

- Is applying for an original or replacement Social Security card
- Has a sibling with a similar first name
- Is suspected of fraud
- Requests a second (multiple) SSN
- Is of questionable identity
- Reports or uses more than one SSN
- Needs to change their name on the Social Security card

### EXCEPTION

DO NOT refer the following participants to a Social Security office to apply for an SSN:

- An [undocumented noncitizen\(g\)](#).
- A baby eligible in the [deemed newborn category](#). (MA ONLY)
- A member of a religious group whose teachings oppose applying for or using an SSN. The participant's statement is acceptable verification when no other verification is available. Document CADO or the CADO Extension Form (CEF).

Use the Referral for Social Security Number (FA-020) form to refer the participant to SSA. Policy and procedures regarding the FA-020 are outlined as follows:

- [FA-020 Requirements](#)
- [FA-020 Instructions](#) for Completion of Form