.02 One-e-App Main MENU Screen

The One-e-App main MENU screen displays a list of options, and can be accessed from the Menu link.

The MENU screen is used to access the following screens:

- SEARCH FOR AN APPLICATION screen.
- ASSIGNED APPLICATIONS screen.
- <u>UNASSIGNED APPLICATIONS screen.</u>
- LOCAL OFFICE WORKLOAD SUMMARY screen.
 - NOTE Users with <u>Administrative Profile</u> access the <u>WORKLOAD SUMMARY screen</u>.
- UPDATE PROFILE INFORMATION screen. When MODIFY PROFILE is selected, the UPDATE PROFILE INFORMATION screen displays the account information as keyed on the <u>USER PROFILE screen</u>. Certain information, depending on the user's profile, may be changed.
- CHANGE PASSWORD screen. When selected, the CHANGE PASSWORD screen displays, and allows the user to change their password.

The MENU also displays information issued to One-e-App users. Review the information by clicking on the envelope icon when it displays.