

A KidsCare AHCCCS Responsibilities

REVISION 05
(07/01/08 – 09/30/08)

The AHCCCS KidsCare staff is responsible for the following:

- Screening all applications for potential [Title XIX MA](#) eligibility.
- Requesting all information necessary to complete and determine [Title XXI \(KidsCare\)](#) eligibility for all new and renewal applications.
- Referring the following to FAA:
Applications for potentially eligible Title XIX participants
Any verification they obtained for the KidsCare determination
(See [KidsCare FAA Local Office Responsibilities](#))

Applications requiring a Title XIX determination are routed by AHCCCS to FAA as follows:

- New MA applications are automatically registered in AZTECS to the [Research and Analysis](#) (R&A) Unit site code. This is completed through an interface between the [ACE\(a\)](#) system and AZTECS. The information from the application is autopopulated into AZTECS. (See [R&A KidsCare MA Referrals](#))

The date of application is the original date on the KidsCare application.

EXCEPTION

[One-e-App Health-e-Arizona](#) submits new MA applications simultaneously to both FAA and AHCCCS when the application includes ALL of the following applicants:

- An adult applicant who screens potentially eligible, and is applying, for Title XIX MA
- An applicant who screens potentially eligible, and is applying, for KidsCare
- An applicant who meets any of the following criteria:
Is currently enrolled with AHCCCS
Screens potentially eligible for the [Medical Expense Deduction](#) (MD) category

One-e-App Health-e-Arizona submits new MA applications ONLY to AHCCCS when ALL of the following apply:

- A child applicant screens potentially eligible and is applying for Title XIX MA
- An applicant screens potentially eligible and is applying for KidsCare
- No one on the application is currently enrolled with AHCCCS
- No one on the application screens potentially eligible for MD

When this occurs, the AHCCCS KidsCare staff completes the following:

- Reviews the applications to determine whether any of the applicants meet the following MA expedite criteria:

[Hospitalized](#)

[Pregnant](#)

[Treat and Release](#)

A report of these applications is forwarded to [Research & Analysis](#) (R&A) via e-mail. (See [R&A KidsCare MA Referrals](#))

- Completes the KidsCare determination. When eligible, KidsCare MA is approved for all applicants, including the following:

Applicants who screened potentially eligible and are applying for Title XIX MA

Applicants forwarded to R&A for an MA expedite determination

When the KidsCare eligibility is determined, the application is submitted to FAA to complete the Title XIX determination, as follows:

- New MA only applications are automatically registered to the R&A Unit site code through the ACE - AZTECS interface, and the information is autopopulated into AZTECS. (See [R&A KidsCare MA Referrals](#))
- R&A forwards applications with open or pending programs to the local office that serves the participant's residential ZIP Code. R&A transfers the Health-e-Arizona application in One-e-App to the local office. (See [FAA KidsCare Responsibilities](#))

- Renewal applications are forwarded to the [R&A Unit](#) for processing. (See [R&A KidsCare MA Referrals](#))

The date of application is the date the KidsCare application was received at R&A from AHCCCS.

- The R&A Unit prints the application and verification documents from the AHCCCS imaging system, and [uploads\(g\)](#) them into [OnBase\(g\)](#), within two [workdays\(g\)](#).