

05 Alert Codes

REVISION 45
(01/01/17 - 12/31/17)

Alert Codes are keyed in AZTECS to provide quick cautions about the following:

- Participant limitations
- Participant disqualifications
- Case sanctions
- Special conditions, including the following:
 - Case overpayment status
 - OSI current investigations

Some Alert Codes provide information about participants. (See [Person Alerts](#))

Some provide program specific information about the case. (See [Program Alerts](#))

Others may be used as either participant or program alerts. (See [Program and Person Alerts](#))

Certain situations require mandatory Alert Codes be keyed. (See [Mandatory Alert Codes](#))

Staff with update capabilities have the ability to add, change, or delete Alert Codes.

Space for Alert Codes is limited on PRAP. Key all required mandatory Alert Codes first. Key other appropriate Alert Codes as space permits.

WARNING

The following Participant Disqualification Alert Code types must be keyed in the THIRD alert type field on PRAP next to the disqualified participant, regardless of the number of other person alerts:

- FD (Felony Drug Conviction)
- FF (Fleeing Felon)
- IP (IPV)

NOTE Keying these alert types in the first or second alert type field on PRAP next to the disqualified elderly participant or person with a disability will incorrectly allow the household special considerations.

Key Program Alerts in the PROGRAM ALERTS section of PRAP.

Key Person Alerts in the CLIENT section of PRAP.

ARCHIVED (Valid until 05/17/21)