

## 02 Use of Verification Codes

Verification Codes are used in AZTECS to describe how information is verified. Key the applicable Verification Code in the verification field as follows:

- When FAA has verified the information, key AG.
- When collateral contact is used as verification, key CC.
- When a participant statement is used as verification, key CS.
- When hard copy of the documented verification is in the case file, key HC.
- When a [system interface](#) has verified the information, key IN.
- When verification is pending, key PE. AZTECS does not allow benefit authorization when PE is in the VERIFICATION field for a mandatory factor. AZTECS generates an alert when the verification requirement is still outstanding on the date keyed in the PEND field.
- When verification is postponed for [FS expedited services](#), key PP. (See [Postponed Verification](#))

NOTE By keying a date in the PEND field after a Verification Code other than PE, AZTECS generates an EWAL alert as a reminder, but allows the case to be authorized. This is a SOFT PEND.

- When verification is received untimely, key UT.
- When visual verification is used to verify, and documented in the case file, key VV.