D NA Expedite Applications With Postponed Verification

REVISION 19 (01/01/12 - 03/31/12)

When necessary, postpone any <u>required verification</u> except the identity of the PI to ensure <u>NA Expedite time frames</u> are met.

Verification postponed to comply with the NA Expedite time frames must be provided within 30 days of the date of application. Complete the following:

- The PI must provide or apply for a Social Security Number (SSN) for each participant in the case before the second month's benefits can be issued.
- Do not allow expense deductions that are not verified within the 30 day deadline. Delete the deductions from the first possible month, and refer to Overpayments, when applicable.
- When the participant fails to provide postponed required verification, close the case.

When the participant applies after the 15th day of the month, complete the following:

- Issue NA benefits for the second month as an <u>aggregate</u> allotment.
 - NOTE Issue the aggregate allotment even when verification, including Social Security Enumeration, is postponed.
- Copy details into the third month.

WARNING

DO NOT authorize benefits for the third month UNTIL the requested verification is provided