FAA1.A Background and Introduction: 11 Translation Requirements - Overview: A Translation Requirements - Services .02 Interpretation Services While the Participant is present at the local office or on the telephone

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REVISION 16 (04/01/11 - 06/30/11)

When the need for interpretation services is identified while the participant is present at the local office or on the telephone, complete one of the following:

- Determine whether there is an FAA local office staff member who can assist with the interpretation. When there is a staff member who can speak the language, request their assistance with the interpretation. Do not delay assisting the participant while searching for an interpreter.
- When the local office is unable to provide an interpreter or the staff member who speaks the language is not immediately available, contact the <u>Language Line Services</u>.