

What's Changed on 02/20/2024

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

The information on this page must be discussed during the weekly [policy dissemination](#) in every office which determines eligibility, reviews eligibility, or answers questions regarding eligibility. ([Current week's FAA-1215A](#))

Change: Deceased Participant Crossmatch Reports

EFFECTIVE DATE: The CNAP Manual has been updated as of 02/20/2024

The Verification of Death Match Information (C026) Notice is to be used for verification of death when applicable.

When a participant is identified on a Deceased Participant Crossmatch Report, FAA staff determine the source of the information. FAA receives reports of deceased participants from **all** of the following:

- The Arizona Department of Health Services (ADHS) Office of Vital Records Report.
- The Social Security Administration (SSA) Master Deceased Participant Crossmatch Report.

The alert titled Participant Death - SSA - See CADO is generated when a deceased participant is identified on the Social Security Administration Death Match Report. CADO is automatically documented for each participant.

When the reported information comes from ADHS, the information is verified upon receipt and no additional verification is required.

When the information comes from SSA, the information is considered unclear. Send the Verification of Death Match Information (C026) notice. This notice identifies the individual on the crossmatch report and the actions the budgetary unit must take.

When there is only one participant in the budgetary unit and the participant fails to respond to a request for information or when the information on a crossmatch report is confirmed, the case is closed.

When other participants are included in the budgetary unit and the participant fails to respond to a request for information on the crossmatch report or when the information is confirmed, the participant is disqualified.

Policy reference(s) revised due to this change:

FAA6.A02B – [Crossmatch Reports](#)

[Prior Policy 02/20/2024](#)

Added that FAA receives two different crossmatch reports for deceased participants. Updated procedures for the deceased participant crossmatch report. Added the Verification of Death Match Information (C026) notice to the notice listing. (Effective: The CNAP Manual is updated as of 02/20/2024)

FAA6.A03E – [Death of a Participant – Effecting Changes](#)

[Prior Policy 02/20/2024](#)

Clarified that when FAA receives a report of death from a third-party source, it is considered unclear information. Added that the crossmatch report from the Arizona Department of Health Services (ADHS) Office of Vital Records is considered verified upon receipt, no additional verification is needed. (Effective: The CNAP Manual is updated as of 02/20/2024)

FAA6.A04B.14 – [CR212 Vital Statistics Report ACTS Alert](#)

Internal use only

Vital Statistics Report alert information. Added that CADO is automatically documented for each participant. Clarified required actions. (Effective: The CNAP Manual is updated as of 02/20/2024)

FAA6.A04B.18 – [Death of a Participant-CR212-See CADO ACTS Alert](#)

Internal use only

Death of a participant alert information. Clarified that the link goes to the location for keying procedures. Added that this information is considered verified upon receipt. (Effective: The CNAP Manual is updated as of 02/20/2024)

FAA6.A04B.75 – [Death of a Participant-SSA Death Match](#)

Internal use only

Added information for a NEW ACTS Alert that is system generated for each deceased participant on the Social Security Administration Death Match Report (HESID300). (Effective: The CNAP Manual is updated as of 02/20/2024)

Clarification: Proof of Pregnancy or Unfitness for Work for ABAWD

When a completed Verify Unfit for Work for Adults (A024) notice is in a case file, the A024 notice may be used to verify the NA ABAWD exemptions for unfitness for work and pregnancy. FAA must have received the completed A024 notice no more than 30 calendar days before an NA application.

When verification is needed, see Requesting Verification in the Procedures section of [FAA1.C02A](#) titled Providing Verification.

General Information: Forms Update

Changes to Forms – 02/10/2024 through 02/16/2024

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Newly created forms:

- Application for Benefits Addendum (FAA-0001B) form (English)
- Application for Benefits Addendum (FAA-0001B-S) form (Spanish)

Revised forms:

- Grant Diversion FAA Worker Approval Checklist (FAA-1580A) form (English)

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Forms Archived from the Document Center

- No forms were archived from the Document Center