

What's Changed on 01/08/2024

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

Change: DCS Fast Pass Referral Process

EFFECTIVE DATE: For applications received on or after 02/01/2024

The approved Department of Child Safety (DCS) Kinship contractors for the DCS Fast Pass Referral Process have been updated.

Effective 02/01/2024, the two following DCS Kinship contractors are no longer approved to use the Fast Pass Referral Process and have been removed from the CNAP Manual:

- Human Resource Training (HRT)
- Jewish Family and Child Services

Additional DCS Kinship contractors approved to use the DCS Fast Pass Referral Process, effective 02/01/2024, have been added to the CNAP Manual. For the complete list of approved DCS Kinship contractors for the DCS Fast Pass Referral Process, see [FAA2.D02](#) titled DCS Fast Pass Referrals.

Policy reference(s) revised due to this change:

FAA2.D02 – [DCS Fast Pass Referrals](#)

[Prior Policy 02/01/2024](#)

Updated the contractors approved to use the DCS Fast Pass Referral process for Kinship foster care participants. (Effective for applications received on or after 02/01/2024)

Clarification: Work Requirement Good Cause Reasons

When a participant states that they have a good cause reason for not meeting work requirements, discuss the situation with the participant. Document the case file with the good cause reason.

For more information, see [FAA6.B04](#) titled Work Requirement Disqualifications.

Clarification: Budgeting Social Security Benefits Using SOLQI

Clarification has been added for budgeting Social Security Benefits when the State Online Query Internet (SOLQI) is used to verify a Cost of Living Adjustment (COLA).

On SOLQI, the amount for Supplement Security Income (SSI) is effective the same month as the date displayed under the “Benefits History” column. The increased amount should be budgeted in the month displayed unless NOAA(g) is required.

For all other Social Security income types, the amount displayed is paid to the recipient the month after the date listed. Do not budget the increased COLA amount until the month after the date displayed, or later, when NOAA is required.

Example: SOLQI shows \$521 for Social Security Retirement benefits for 12/01/2016.

Benefits History	
Date	Gross Benefit
12/01/2016	\$521.00
12/01/2014	\$519.00
10/01/2014	\$230.00
12/01/2013	\$230.00
01/01/2013	\$227.00
12/01/2012	\$221.00
11/01/2012	\$218.00
10/01/2009	\$65.00

The increased amount of \$521 would not be budgeted until 01/2017 or later when allowing for NOAA is required. \$519 would be the correct amount to budget for the retirement benefits in 12/2016.

See [FAA4.H01B.69](#) titled Social Security Benefits for more information.

General Information: Forms Update

Changes to Forms – 12/30/2023 through 01/05/2024

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Newly created forms:

- No forms were created during the specified period

Revised forms:

- No forms were revised during the specified period

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Forms Archived from the Document Center

- No forms were archived from the Document Center